

**OWNERS CORPORATION NO.5 PS501198H  
INDUSTRY LANE PENTRIDGE COBURG**

**REMOVALIST CONTROL SHEET AND INDEMNITY**

**This form must be signed and returned to Inner Owners Corporation not later than 7 DAYS before the date of the move.**

**WE HEREBY UNDERTAKE** to comply with the following requirements and to indemnify and reimburse in full the Owners Corporation for any loss, damage or injury caused by us our servants, agents or subcontractors in connection with moving in/out goods from the Property referred to below. We are aware that moving in or out may only be carried out at the site between the hours of 7am–3pm Monday to Saturday and **WE UNDERTAKE** to:

1. Vacate the site no later than 3:00pm.
2. Ensure the move is carried out as quickly as possible.
3. Ensure no furniture or goods are dragged across surfaces thereby causing damage.
4. Lay protective hard and stiff load distribution sheeting over floors in common areas to avoid damage.
5. Not allow any furniture to be placed or stacked anywhere on the common property without protection to walls, floors or windows.
6. Ensure all cardboard and other packaging materials are removed from the site. We agree that packaging materials may not be left in the normal garbage areas unless they fit neatly in a garbage bin.

Signed: \_\_\_\_\_

Premises/Unit: \_\_\_\_\_

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

Phone No. Business Hours: \_\_\_\_\_ Mobile: \_\_\_\_\_

Copy of Insurance Attached

Moving Date: \_\_\_\_\_ Estimated Time of Arrival at Site: \_\_\_\_\_ am/pm

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